

**Environmental Policy**

**Statement**

PRISM Independent School is committed to minimising the impact of its activities on the environment.

Our key environment aims are:

* To minimise the use of non-renewable and environmentally-damaging resources
* To maximise recycling
* To increase awareness of environmental issue amongst students and staff

**To achieve these aims:**

* The Site Coordinators will monitor the progress and compliance of the school’s environment policy.
* The environment will be a termly item on the Site Coordinator meetings.
* The policy will be reviewed annually in line with the review timetable for all PRISM’s policies.

**Paper:**

* Staffs are asked to keep their written documents to one or two sides of A4 wherever possible.
* Staffs are asked to use double-side photocopying wherever possible.
* Staffs and students are asked to use the paper bin to recycle all paper.
* Staffs and students are asked to ensure that both sides of paper are used before it is recycled.
* Staffs and students are asked not to print documents or websites unless it is absolutely necessary.
* Staffs, students and parents are asked to use the telephone and e-mail wherever possible avoiding copying paper, to colleagues, students or parents.
* Parents are asked to use telephone or email to contact school wherever possible.

**Cans:**

* Staffs and students are asked to use the green can bins to dispose of all aluminium cans.

**Computers:**

* Staff and students are asked to ensure that all computers, screens, printers and videos are turned off after use of the day.

**Lighting:**

* Staff and students are asked to turn off lights whenever they are not being used.

**Environmental awareness**

* Environmental awareness will be included in the annual programme of assemblies and Personal, Social and Health Education (PSHE).